



Tika Ram Girls College

Affiliated to MDU, Rohtak
Mission Road, Sonapat

Dr. Monika Verma
Principal

POLICY ON PROFESSIONAL DEVELOPMENT GRANT FOR FACULTY

Introduction

Tika Ram Girls College, Sonapat is committed to impart continuing professional development of faculty that increases their knowledge and skill set which in turn impacts students' performance. This includes gaining deeper understanding of their subject matter, learning new and better ways to educate students, and keep up-to-date with changes in technology and research. This clearly aligns with the mission of the College which is to provide quality education to the students.

Underlying Principle

1. Faculty members in higher education institutions have to adapt themselves according to the curriculum, technology and learning style of the students' community. This policy provides opportunities to promote individual progress of all faculty members that comes through improvements in efficiency and effectiveness. This inculcates positive feelings in faculty about themselves, their jobs, and their skills and creates a supportive environment towards the mission of the College.
2. Faculty members are sent for FDP- orientation, refresher and short-term courses etc.
3. Faculty members are encouraged and sponsored for Seminars, Conferences and Workshops.
4. Faculty members are provided with financial support to attend conferences / workshops and towards membership fee of professional bodies.
5. Participation and presentations in seminars, conferences and workshops are encouraged by the QAC.
6. Faculty members are encouraged to undertake training, consultancy and research.
7. Faculty members are encouraged to undertake Major and Minor Research Projects, research sponsored by AICTE, UGC and ICSSR etc.

This policy is applicable to all faculty members- both permanent teachers and teachers on contract. The College supports face to face and online courses as long as the purpose explains how this training is beneficial to the individual teacher, department, institution and specifically to student community.

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Terms And Conditions:

- Applicant should be a full-time faculty
- The professional development course proposed should be in align with College's Mission, programme outcomes, to inspire student learning through improving the quality of education and services provided to students
- Meets the needs of the applicant's discipline or department
- Plan to share knowledge gained with colleagues via presentation, workshop, discussion and/or report
- The course can be Local, out-of-state, and online professional conferences;
- Requests are evaluated on the basis of equitable access to training and development opportunities to the faculty members of the College.
- A faculty can receive this grant only twice in an academic year

Application

Application along with a description on how this training impacted student learning, how it is beneficial to your department and institution in general should be submitted to the College Office. It should be supported by brochure of the course, and receipt and of the fee paid. Applications will be processed only after all of the documents have been received in the College Office. A Committee with Principal as the Chairperson will scrutinize the application and decide upon the amount to be awarded. The applicant will be notified of his/her application status after the review by the Committee.

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Principal *Handwritten signature*
Tika Ram Girls College
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